

# BAS

## TELEPHONE USE DECLARATION

### EXPENSE PAYMENT BENEFIT (TELEPHONE) DECLARATION use this form when your telephone account is not in a company or business name

Telephone Account/Number	Amount paid this BAS period	Location Home/Office/Mobile	Business Use %	Log Book yes/no

**\*\*\*\*delete as required \*\*\*\***

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**I declare**

- that the above telephone expenses paid during the period \_\_\_\_ / \_\_\_\_ /200\_\_ to \_\_\_\_ / \_\_\_\_ /200\_\_ relate directly to my activity as an employee/director/partner of \_\_\_\_\_.
- that I have the receipts and other records necessary to support my claim for deductions and *GST*
- and the percentage of those expenses incurred in earning assessable income was 100%.

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**I declare**

- that the above telephone expenses paid during the period \_\_\_\_ / \_\_\_\_ /200\_\_ to \_\_\_\_ / \_\_\_\_ /200\_\_ relate directly to my activity as an employee/director/partner of \_\_\_\_\_.
- that I have the receipts and other records necessary to support my claim for deductions and *GST*
- the percentage of those expenses incurred in earning assessable income was \_\_\_\_\_%
- that I have kept necessary log book or diary entries to support my claim for the apportionment of the total expense

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_